## Evaluation of Bids

Bids will be scored as follows:

|  |  |
| --- | --- |
| **Criteria** | **% of total score** |
| Development and delivery plan for action learning sets | 60 |
| Skills and relevant experience of the agency/individual | 30 |
| Value for money (although we are not bound to accept the lowest priced tender)  | 10  |

## Bid Timeline

|  |  |
| --- | --- |
| Invitation to tender distributed | Wednesday 20 July |
| Deadline for submissions to be received by University Alliance | Friday 5 August |
| Pitch meeting for invited agencies to present their ideas  | w/c 8 August w/c 15 August |
| Decision to appoint | By 19 August |
| Contract signed  | w/ 22 August |
| Date for kick off meeting with University Alliance team \* | w/c 22 August |

\*This timeline is flexible, we hope to be able to finalise the timings once a decision has been made on which agency or agencies to work with and when.